



# WCDJFS Monthly

## Volume VI Issue 82

### February 1, 2008

The Monthly Newsletter is published by the Washington County Department of Job and Family Services as a service to our community to provide information about the most current job opportunities and community services available. If you would like to be added or deleted from our mailing list, please contact Debi Humphries, (740) 373-5513 ext. 235. In an attempt to save postage, we are asking that if you could receive the Monthly Newsletter via email that you provide us with your email address. You can also access the Monthly Newsletter via the Washington County website – [www.washingtongov.org](http://www.washingtongov.org). Directions for the website below:

- Under Social Services click on Jobs and Family Services
- Next, click News and Services
- Click under News

Other programs and services offered by our agency:

- child care services
- food stamp benefits
- medical coverage for children/families
- job search assistance, i.e. resume writing

Income guidelines for each program is different therefore you can visit the agency any Tuesday, Wednesday, or Thursday from 8:00 a.m. – 10:00 a.m. to complete an application.

#### **CURRENT EMPLOYMENT OPPORTUNITIES:**

**NOTE:** To apply for any of the jobs listed either contact the employer as listed or Mashelda Gibbs at 373-5513 ext. 690 at Washington County Department of Job and Family Services, 1115 Gilman Ave, Marietta. Be sure to indicate which jobs you are applying for. Current Employment opportunities can also be accessed at [www.scoti.ohio.gov](http://www.scoti.ohio.gov). Please note that we will not be responsible for any of the positions that may be filled after the printing of this newsletter.

#### **New Listings**

**E&J Trucking:** Needs two truck drivers to haul pulpwood on log trailers. Must have a minimum of two years experience. Very seldom overnight stay, usually local hauling. Contact Earl Tidd at 236-0504

**Free Cooking Classes:** The Ohio State University Extension will be offering free nutrition education classes for limited resources youth and families with children. The program offers hands-on cooking activities and helps participants save money on their weekly food bills.

Classes are usually taught in small groups and take place in a variety of settings, scheduled at your convenience. All participants receive free class materials, recipes, and a certificate of completion. For more information, contact Karen Martindell at the Extension Office:

Phone: 740-376-7431 or email: [martindell.3@osu.edu](mailto:martindell.3@osu.edu)

**Marietta Sprint Office:** This is a sales position selling cell phones. Needs part time employees to be filled immediately. Approximately 27.5 hours per week Pay is \$7.50/hour to start plus commissions. Insurance available after 90 days. Apply at the store or contact Christy Friday at 374-7250.

**Muskingum Valley Nursing/ Rehab:** In need of cooks in Beverly, Ohio. Call Lisa Cooper at (740)-984-4262

**Ormet Plant:** Applications will be taken at the Holiday Inn in Marietta on Monday February 11, 2008 from 9:00 am to 5:00 pm. Tuesday February 12, 2008 from 9:00 am to 7:00pm and on Wednesday February 13, 2008 from 9:00 am to 5:00 pm.

**WesBanco:** Position open for Full-Time teller. Must have high school diploma or equivalent and a minimum of 3 years of previous experience in banking including one year as a Teller III. Must be able to perform general clerical duties and operate various departmental equipment, work under pressure, and accurately handle detail work. Must be able to perform arithmetic computations including ratio and percent. Required to have knowledge of and the ability to use computer terminal and various software systems including Microsoft Office, Decision Pro, Web X, Bankway, InfoPac, Intracheck, and Check Systems. Needs to be able to work independently and maintain satisfactory progress in multiple assignments. Needs to have knowledge and ability to complete reports and log tracking cash, teller transactions, CTR's, daily logs, outages. Must have knowledge of teller program and solutions and be willing to open and close branch location. Minimum salary range: \$8.77. Apply online at [www.wesbanco.com](http://www.wesbanco.com) or visit any of the Wesbanco locations to complete an application.

#### **Previous Listings**

**Cambridge Home Nursing:** 109 Scammel Street Marietta, Oh 45750 740-568-9320. Looking for nursing assistants. Must be state tested, certified or have worked for at least one year in a hospital or nursing home as a nursing assistant. Base rate is \$8.00 per hour. Apply in person. M-F, 8:30am - 5:00pm.

**Circle of Friends Day Care:** Waterford has an opening for a child care worker. It will be 20-25 hours per week. Rate of

pay is \$6.85 per hour. They are open from 6a-6p Monday through Friday. To apply, call Kim Lewis at 984-8101

**Community Action-** Senior Aide Program. Must be 55 years of age or older, be a resident of Washington County, and meet certain income guidelines. Call (740) 373-3745 or apply at 218 Putnam St. Marietta, Ohio

**Days Inn:** 1339 Highland Ave. Williamstown, WV. Accepting applications for part time housekeeping. Hours will vary. \$5.15-\$5.50. Apply in person.

**East of Chicago:** 111 Pike St Marietta, Ohio. Now hiring for all positions: kitchen help. Apply in person.

**Galley Restaurant:** Prep cooks and chefs needed. Need to have experience in food preparation. Contact Greg Giffin at 374-8278

**Go Mart:** Pike St Marietta, OH Looking for a deli worker. Must be able to work all shifts including weekends. Benefits include health and life ins., paid vacation and 401K retirement plan. Apply in Person - no phone calls.

**Greenpak Inc.:** 3001 Gateman Drive, Parkersburg, WV is now hiring laborers for day and evening shifts. Carpentry experience a plus. After successful completion of 90 day training period, the hourly rate of pay is \$6.00. Initial hourly rate is determined by shift. Apply at Greenpak Inc. Wednesdays at 9:00AM to complete an application, take a plant tour, and take an aptitude test. No phone calls please.

**Hi-Vac Corporation:** Must be mechanically inclined and work well with hand tools. Hydraulic and electrical experience a plus. Wages vary, based upon proven experience and attitude. Must have own tools and be able to pass pre employment physical and drug test. Will be accepting applications and conducting interviews during normal business hours. Excellent company benefits including health, life, dental, eye care, disability, and 401K. Apply at 117 Industry Rd, Marietta, OH

**Influent:** Flexible schedules, pd. training, friendly work environment, casual dress, medical insurance, pd. vacation, pd. holidays, 401K, opportunities for advancements, and many other benefits. Our company is strong and growing. You can earn up to \$15 per hour with commission and bonuses. Don't delay, stop in and take a look at Influent. Training classes are filling quickly, drop in or call the Influent Job Line today. Located in the Reno Business Park. 1-877-490-8870

**KFC:** Now taking applications for all FT and PT positions. Apply in person at 401 Greene St, Marietta, OH.

**Leasco Equipment:** Needs an Inside Sales Representative. Applicants need to have solid phone skills, be detailed oriented and enjoy working in a fast paced environment.

The ideal candidate has experience in selling, servicing or using large or small equipment. Training is provided by our experienced staff. This position includes competitive wages, commission opportunities, solid health care coverage, 401k, and a flexible spending account. Wage range is \$10-\$14 an hour, dependent upon applicable experience. Please call Susan Beaver at 373-3292 for an interview.

**Marietta Nursing and Rehab:** Looking for State Tested Nursing Assistants. All shifts FT and PT. Pay is based on experience. Apply in person at 117 Bartlett St, Marietta OH.

**McDonalds:** Now hiring full & part time crew members/cashiers. Apply in person to any of the Marietta locations: 1101 Gilman Ave., 729 Glendale Rd., 500 Pike St., Wal-Mart Location.

**Medi Home Care:** 1206 Pike St. Marietta, Ohio 45750. Part time STNA or Certified Home Health Aide. Dayshifts, hours may vary and pay based on experience. Apply in person.

**Mel's Jewelry:** Open sales position. Apply in person. Located in the Lafayette Shopping Center

**PAIS:** (Psychological Assessment & Intervention Services). Accepting applications for dependable adults to assist with developmental disabilities in areas of leisure activities (basketball, swimming, playing games, etc.), community activities (shopping, bowling, concerts, etc.), and living activities (cooking, cleaning, budgeting, etc.). Must have HS diploma or GED, valid driver's license, reliable transportation with working seatbelts, insurance, and if a WV resident, a certified inspection sticker. Paid on the job training. Starting wage is \$7.00/hr; higher with experience. Benefits available. PT and FT shifts available for persons willing to work any shift and rotating shifts. Apply in person or mail resume to PAIS 2108 A Camden Ave., Parkersburg, WV. Office hours 9am-5pm.

**Par Mar:** Hiring at different locations throughout Washington County. Apply for clerk and cashier positions at any Par Mar store or online at [www.parmarstores.com](http://www.parmarstores.com).

**Peoples Bank:** There are currently several part time and full time customer service representative positions available in Washington County. You can find a list of the job posting on their website [www.peoplesbancorp.com](http://www.peoplesbancorp.com) Resumes for the position are accepted by e-mail to [careers@peoplebancorp.com](mailto:careers@peoplebancorp.com) Please reference the position you are applying for in the e-mail.

**Pizza Hut:** Drivers needed at Marietta location. Apply in person

**Precision Cleaning:** Now hiring for residential and commercial cleaning. Hours are part time, day shift, with a flexible schedule. Apply at 217 Scammel St., Marietta or call 568-1775.

**P.S.A:** Immediate openings for laborers/cleaners. Cannot be afraid of heights. Need to own steel toed shoes. Also, accepting applications or resumes for secretarial, data entry, and customer service representative positions. Needs to have a GED/High school diploma. Must pass a background check and drug test. Call Andrew (304)485-1282 ext. 1026

**Public Debt:** If you are interested in applying at the Public Debt in Parkersburg, WV you may apply on line at [www.publicdebt.treas.gov/oa/oafedemp.htm](http://www.publicdebt.treas.gov/oa/oafedemp.htm) or by calling 304-480-6144 to listen to the employment hot line for all positions available for hire.

**Quality of Life Homecare LTD:** 409 2<sup>nd</sup> St Marietta OH, Several positions for RN's, LPN's, and Home Health Aides. Must have valid drivers license, Social Security card, and proof of current auto insurance. Home health aides do not need to be certified, however must have at least one year of experience working in home health or nursing home facility. Call 374-8005 for any questions or concerns.

**Rescare:** 914 Garfield Ave. 740-373-1368 Currently taking applications. Must be willing to work all shifts and weekends. Starting pay is \$7.65. Apply in person

**R.H.D.D.:** 221 Greene St. Marietta, Ohio. Hiring residential living support. Dependable and caring individuals needed to assist persons with MR/DD in private residential settings. Must be available to work any shifts including overnight. Valid driver license and high school diploma or GED required.

**Sales - Avon Representative:** Avon is seeking sales representatives to sell their products. If interested please contact Janet at 740-374-2095, if no answer please leave name and number on voice mail.

**SerWiz Solutions:** Looking for career minded individuals! Serwiz is expanding and is in need of new On-Line Service Representatives. You need to have a high school diploma or GED to be considered. The base pay range is from \$7.50 - \$8.50 per hour and employees are eligible for performance bonuses as well!! All positions are full-time benefited positions and a variety of shifts utilized. The Reno office is a 24/7 office and receives inbound calls with NO TELEMARKETING! To apply call (740) 376-1400

**Subway:** Frontier Shopping Center, Marietta, Ohio. Hiring all positions/shifts

**United States Air Force:** We are looking for young women and men just like you to *Cross into the Blue* of the United States Air Force. If you have graduated from or are currently enrolled in high school, the Air Force has 50 interesting careers you can choose from.

- ***Educational opportunities:*** Training is college-accredited through the Community College. After completing 4 years of honorable service, you will receive nearly \$40,000 to continue your education program if you decide to leave the Air Force.
- ***Other benefits include:*** 30 days of vacation with pay per year, comprehensive medical and dental care, housing and food allowances, travel opportunities, stable career, family-oriented environment, and opportunity for regular promotions based on skills and abilities. For information please call: MSgt Rick Bailey, Grand Central Mall. Vienna, WV (304) 485-5331. Or visit our website: [www.AIRFORCE.com](http://www.AIRFORCE.com)

**Wesbanco:** Secretary position opened at the Market St., Parkersburg branch. Must have a high school diploma or equivalent. Associate's or equivalent from a 2 year college or university; or 2 years experience in a similar position; or an equivalent combination of education and experience. Prior trust or brokerages experience a plus. Must be willing to work other than normal banking hours as necessary. Minimum starting wage: \$9.18/hour. Apply online at [www.wesbanco.com](http://www.wesbanco.com) or at any WesBanco Banking Center.

**WesBanco:** Position open for part time teller. Must have high school diploma or equivalent and minimum 6 months previous experience in customer service and cash handling. Prior teller experience desired, previous retail sales experience preferred. Must be able to perform general clerical duties and operate various departmental equipment, work under pressure, have knowledge and ability to use computer terminal and various software systems including Microsoft Office, and have ability to use accurate basic math skills. Minimum salary range: \$8. Apply online at [www.wesbanco.com](http://www.wesbanco.com) or visit any of the Wesbanco locations to complete an application.

**WesBanco:** Opening for an Administrative Assistant. Must have a high school diploma or equivalent, Associates or equivalent from a two-year college; or five years administrative experience in a similar position, or an equivalent combination of education and experience.

**Winans:** 430 29<sup>TH</sup> Street, Parkersburg, WV is now accepting applications for Janitorial. Must be 18 years old and be able to pass mandatory Drug Testing and also Police Background Check. Would prefer someone with a driver's license but is not mandatory.

**Washington County Community Legal Clinic:**  
*sponsored by the Washington County Bar Association and Southeastern Ohio Legal Services*  
Can't afford a lawyer?  
Are you low-income and have a legal question ?

Lawyers will be volunteering to help give **FREE** advice regarding your legal concerns. No registration necessary. All Walk-ins Welcome !

**THE FOLLOWING MEDICAL FACILITIES MAY BE ACCESSED ONLINE FOR EMPLOYMENT**

**INFORMATION:** Can apply on-line or call Human Resources.

**Selby General Hospital:**  
[www.selbygeneralhospital.com](http://www.selbygeneralhospital.com)

**Marietta Memorial Hospital, Glenwood Retirement Center, Harmar Place and Physicians Care**  
[www.mmhospital.org](http://www.mmhospital.org)

**St. Josephs Hospital:**  
[www.stjoseph-hospital.com](http://www.stjoseph-hospital.com) or call employment hotline at 304-424-4050.

**Camden Clark Hospital:**  
[www.ccmh.org](http://www.ccmh.org) or call 304-424-2205

**Temporary Service Agencies:** These agencies hire for different positions on an ongoing basis. Please call to set up an appointment.

**Personnel Temporary Service**  
3702 Emerson Avenue  
Parkersburg, WV  
304-428-0177

**Clear Point**  
Parkersburg, WV  
1-800-548-6178

**EXTRAS**  
1217 Garfield Ave  
Parkersburg, WV  
304-485-5200

**Professional Services of America, Inc.**  
317 Market Street  
Parkersburg, WV

**Man Power**  
1047 Emerson Ave.  
Parkersburg, WV

**Mancan**  
116 Putnam Street  
Marietta, Ohio 45750  
740-373-9675  
[jberger@mancan.com](mailto:jberger@mancan.com)

**ADECCO:**  
Numerous jobs available such as fork lift operator, customer service, production assembly, general laborer and administrative assistant. You can send resume to fax # 304-422-0291 or email to [Stacie.klishis@adeccona.com](mailto:Stacie.klishis@adeccona.com) or [diane.bush@adeccona.com](mailto:diane.bush@adeccona.com), or mail to 2715 Murdoch Ave. Parkersburg, WV. Online by going to <http://eapp.adecco.com> Search zip code 26101 and select office 3228. At the end of the process you will be asked to attach your resume. After application is completed, an Adecco representative will contact you.

**COMMUNITY ANNOUNCEMENTS**

**DO YOU KNOW ABOUT CAREER PATHWAYS?**

Are you interested in going into or advancing in the Health Care Services Field? We can help you set your goals in and start on a pathway to achieve these goals. For more information or to apply, please contact one of the following individuals at Washington State Community College.

**Humane Society:** Of the Ohio Valley, 90Mt. Tom Road, Marietta is currently participating in a fund raising program that pays the Society for each empty Ink Jet or Laser printer cartridge or each digital cell phone (working or not.) The money raised through this program will help provide vaccinations for the homeless animals.  
Cheryl Byers at (740) 373-5959.

*No person shall on the grounds of race, color, national origin, disability, age, gender, or religion, be excluded from participation in, be denied or delayed the benefits or services of, or otherwise subjected to discrimination under any program, service or benefit authorized or provided by the Washington County Department of Job and Family Services. Any person who believes that they have been discriminated against has the right to file a complaint and should contact or be directed to the civil rights coordinator or the Washington County Department of Job and Family Services.*

*The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of color, national origin, sex, religion, age, disability or political beliefs. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 14<sup>th</sup> and independence Avenue, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice or TDD). USDA is an equal opportunity provider and employer.*